



ST. JOSEPH

Chamber of Commerce

Procedures during COVID-19 for Events

Due to the impact of COVID-19, Chamber events will look slightly different due to additional safety precautions that are being taken to ensure safety of those in attendance. Here is what you can expect until further notice:

- Pre-registration required for events (exception committee meetings, Parties on the Parkway or special meetings as outlined by Chamber staff). Online registration with payment will be set up for each event to allow for no registration at onsite events. Events can be found at www.saintjoseph.com.
- Hand sanitization station at every event.
- It is at the discretion of each attendee if he or she would like to wear a face mask. Face masks will be available for guests that would like them.
- Chamber staff is required to wear face masks when working inside event registration areas.
- Social distancing strongly encouraged at all events.
- Handshakes, fist bumps and high-fives are discouraged during events.
- Chamber members and guests are invited to attend events however, if they have recently traveled to a hot spot, are sick or have been recently exposed to COVID19, they will be advised to stay home.
- Set up for event logistics to avoid areas of congregating such as touchless check-in areas, multiple drink stations or bathrooms. Allow signage, staff or volunteers to assist in oversight.
- Use outdoor venues or larger meeting spaces when available, avoid small confined spaces.
- No buffets.
- Meetings in the Chamber Board Room limited to 20 people to allow social distancing, set up classroom style, two per table.
- Staff will clean and disinfect commonly used items such as microphones, drink stations, etc. during events.
- Attendees will be required to sign liability waiver prior to events (exception Parties on the Parkway).