



# ST. JOSEPH REOPENING PLAN

## Retail Business Requirements

**Businesses that allow customers to enter must comply with the following:**

- Place sanitization products at entryways for customer use.
- Post signage and mark floors to designate distances of at least six feet in areas where lines form.
- Prohibit customers from congregating or waiting inside or outside the business.
- Space stationary customers at least six feet apart at all times.
- Construct barriers between customers and employee workstations to limit exposure.
- Restrict person-to-person contact.
- Restrict employees from gathering in common areas such as waiting areas or break rooms.
- Space employees to a physical distance of at least 6 feet or require face coverings.
- Perform temperature checks when 10 or more employees gather in common spaces.
- Require regular handwashing and disinfection of frequently touched surfaces.
- Routinely disinfect common areas and high-traffic areas.
- Limit business related travel for employees and follow CDC travel guidelines.
- Monitor employees for COVID-19 symptoms (fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, or any other relevant symptoms) and require employees with symptoms to leave the premises.
- Report employee exposure to COVID-19 to the St. Joseph Health Department at 271.4636.
- Display informational postings issued by the city of St. Joseph.
- Limit occupancy based on fire or building code. \*See breakdown below.

This Fourth Amended Declaration and Order adopts the State Order requirement for people to maintain six feet of space between each other.

This Order will be continually evaluated through May 31, 2020, and may be amended at any time.

**\*Limit occupancy to 25% of the facility's authorized fire or building code occupancy for a facility with less than 5,000 square feet or 10% of the facility's authorized fire or building code occupancy for a facility 5,000 square feet or more.**